



RETURN TO TENNIS GUIDELINES

Rules of Play V9

In order to comply with the Department of Health and Human Services, and with Stonnington Council, the following updated guidelines have been put into place. East Malvern Tennis Club is pleased to announce all our courts are available for members and coaching from 29th October 2020. These rules have been updated **Tuesday 15th December 2020**, so please read thoroughly.

WE MUST STILL HAVE A 'RECORD OF ATTENDANCE' FOR EVERY MEMBER/PERSON WHO COMES TO THE CLUB, EVEN IF YOU HAVE MADE A COURT BOOKING.

WE ASK EVERYONE WHO HAS A MOBILE PHONE TO USE THE QR CODE PLEASE.

If you do not have a mobile please complete the paper 'RECORD OF ATTENDANCE' sheet.

MASKS are not required outdoors UNLESS social distancing cannot be maintained. You must have your mask with you at all times, and if you use the toilets it must be worn.

Please note all information regarding lesson will come from the Futures Tennis Academy Office.

1. EMTC Opening Hours and Book A Court System

- **Social distancing MUST be practiced at all time please.**
- Members should not arrive at the Court more than 5-10 minutes before their booking time.
- **If you have a booking:** go to the Sign In Table and use the **QR Code** to record your attendance (or the paper sheet if you don't have a phone). You should ensure the previous booking has left the court before entering the Court. **Every person MUST record their attendance using either the QR Code or the paper Record of Attendance sheet.**
- **IF YOU DON'T HAVE A BOOKING:**
 - **Check Book A Court on your phone before going to a spare court (it may have a booking). We strongly suggest you bookmark the ClubSpark link so it is always available to you. ALL 'Book A Court' Bookings take precedence over walk-ins.**
 - If there is a spare court and you have a mobile phone, and a ClubSpark account, we **strongly recommend** you use 'Book A Court' to secure the free court. **If you don't book the court someone else may do so, and you will have to leave when they arrive.**
 - **Register your attendance at the Club via the QR system.** The QR code is displayed on the desk. (See the easy instructions on Page 4 below). If a court is free you may proceed to that court.
 - **If you, or your hitting partner, do not have a mobile phone with you and a court is free record your names (both players in your group), on the Paper 'Record of Attendance' sheet and use the available court.**
- If you bring a **Guest (playing or spectating)** - it is vital that they record their attendance (inc. MOBILE & EMAIL) via the **QR code** (or paper sheet). There are envelopes for the \$10 fee if you have not paid for them in your Court Booking.
- All members must have their shoe tag on them at all times.
- Spectators are now allowed, but MUST record their attendance as above.
- Booking timeslot of one hour may be enacted if the demand for courts is extremely high.
- Should you not be able to turn up for your allocated court booking please cancel this booking on your ClubSpark account ASAP (cancellation can be made up to 1 hour prior to start time) or send an email to admin@eastmalverntc.com.au advising you are/were unable to attend.
- The only entry to EMTC will be the front gate. You must always respect social distancing rules when entering and exiting the grounds, and courts.

2. EMTC Opening Hours and Book A Court System

Opening Hours:

Monday to Sunday: 8.00am to 10.00pm (*closing 9pm 26th December 2020 to 16th January 2021*)

Access to the tennis courts will be for Club Members and their guest only.

Court access will be limited to members and their guest who:

- have not been out of the country for the past 14 days
- are not in self-isolation and not required to do so
- are not displaying COVID-19 symptoms or flu-like symptoms

Court Usage “Order of Priority” to Courts:

1. Online Book A Court Bookings (Highly recommended)
2. Walk-in QR Code recording, or ‘Record of Attendance Sheet’.

Book A Court - Booking System for ALL member court usage:

These forms of bookings are compulsory and enable us to meet COVID-19 tracing requirements.

- **EVERY MEMBER WHO COMES TO THE CLUB MUST REGISTER THAT THEY ARE ATTENDING. WE PREFER YOU USE QR CODE SYSTEM PLEASE, ESPECIALLY IF YOU HAVE A SMARTPHONE. If you do not have a mobile please complete the paper RECORD OF ATTENDANCE sheet **.** This is to be done when you come into the Club, even if you have made a Booking. This ensures we have an accurate “Record of Attendance” as required by DHHS for any contract tracing.

The **QR code** is displayed on the desk. (See the simple instructions on Page 4 below).

- We strongly recommend everyone uses Book A Court to make bookings. Either click the link on our website, or bookmark this link on your device <https://play.tennis.com.au/eastmalverntennisclub> You must have created and activated your ClubSpark account using that special link **FIRST** (as sent with your Membership renewal). A simple Step By Step guide is here: <https://eastmalverntc.com.au/wp-content/uploads/2020/10/EMTC-BOOK-A-COURT-Instructions-V2.pdf> **Please do not leave 30-minute gaps between existing bookings.**
- Phone bookings will only be taken if you are unable to use the Book A Court function. You can contact Deb in the office on 9886 0858 between 9.00am – 3.00pm Monday, Tuesday, Thursday & Friday only (except during the Christmas/January break).
- ALL court bookings after 7.30pm require payment of the \$12 per hour Light Fee. This will be charged within your Book A Court booking. Refunds will be given for washouts. The lights will be turned on ready for your booking. **IMPORTANT:** at no time should you interrupt/call out to a coach mid lesson and ask them to turn the lights on.
- **Friday Social (9.30am – 12.00noon) and Sunday Social (1.00pm to 4.00pm):** Doubles play is now allowed so Social tennis has resumed. All social distancing rules **MUST** be followed, and accurate recording of attendees must be maintained. **NO** socialising allowed within the Club at any time please. A special page will be with the Social Captain on the day and you **MUST** record your name here.

****** We **CANNOT** have Members, and their guests, attending the Club and **NOT** registering their attendance at the Club. **EVERY** person must register when they walk into the Club. **QR Code must be completed by EVERY** person or, details written on the “Record of Attendance” Sheet. **NO EXCEPTIONS.**

3. Clubhouse, Facilities and Court Protocols

- Clubhouse remains CLOSED (*it will be open 27th January 2021*)
- Hand Sanitiser is available near the "Record of Attendance" table, and in toilets.
- Toilets are open from the outside only and will be cleaned regularly.
- Shower & changeroom must not be used by anyone, at any time (we cannot clean after each use).
- Drinking fountains will not be available for use and Members should bring their own drink bottles already full.
- Park benches and seating will not be available.
- Court gates are to remain ajar to eliminate contact, where safe and practical.
- Equipment, food and beverages must not be exchanged between players at any time.
- All member should show respect of physical distancing of other members at all times.

NOTE: Any players not following these directions will be asked to leave the club

4. Pre-game arrangements and Arrival

- Tennis equipment including bags & drink bottles should be cleaned before leaving home.
- Wash hands prior to leaving home to protect against infection.
- You should bring you own hand towel to handle bagging mats and line markers.
- Always observe social distancing measures and refrain from off-court gatherings.
- **You must carry a mask on you if you leave your home.** You are only required to wear the mask if you cannot socially distance or are inside (i.e. using the toilets). Please read the DHHS rules regarding masks.

5. On the Court

- Keep 1.5 metres away from other people at all times.
- Court baggers and brooms must be wiped down after use.
- Where possible, use racquet/foot to pick up balls and hit them to your opponent.
- If a ball from another court comes across, send it back with a racquet or a kick.
- Members should leave immediately after their playing time has concluded.
- Players must refrain from handshakes and high fives.

6. Getting Home Safely

- Wash your hands thoroughly with soap and water or hand sanitiser
- Post-round, players must return to their cars/transport and leave the Club

At all times the Club will respond to the directives of the Victorian Government and Public Health Authorities, Sport & Recreation Victoria, Tennis Victoria and Stonnington Council. This may result in further changes or additional facilities to be reopened as we move forward. *The next Victorian Government review is set for mid December 2020.*

All Members therefore have an important responsibility in complying with these guidelines at all times, and particularly the social distancing and safe hygiene protocols, in order to minimise the risk of the Club being forced back into shutdown.

Enjoy your time back on the court!

IMPORTANT

Any Member who experiences post-play flu and/or cold and/or cough-like symptoms must contact the Club Secretary immediately by email admin@eastmalverntc.com.au

PARTICIPANT DETAILS



In the interest of following government guidelines and keeping everyone safe as we return to the tennis court, we ask all visitors to check-in with contact details at each visit.

Please use your mobile phone or other internet enabled device to snap the QR code on this poster or visit <https://www.visitsafe.at/eastmalverntennisclub> and complete the form presented.

This must be done for EVERY PERSON who attends the Club and MUST be done even if you have made a prior Court Booking.

Follow this process each time you visit and please contact the committee if you have any questions or need assistance.

Thank you for visiting and for helping us keep the community safe.



Use the camera app on your mobile phone to hover over the QR code above or visit



You will see a notification pop up on your screen, open this link



Register your details on via this link. All visitors must register their details (including children)

** In Table Number please put your Court number*



Enjoy your hit!

<https://www.visitsafe.at/eastmalverntennisclub>

Head to [tennis.com.au/vic](https://www.tennis.com.au/vic) for more information.